

Adresse

Boutique Hotel Atrium
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Job Offer:

Supervisor Front Office

Hosting with Love. Hosting in Style.

As a brand-independent and privately managed hotel with a clear focus on cordiality, design and individuality, the Boutique Hotel Atrium Munich convinces with authenticity, high quality and loving details. Surrounded by two leafy gardens, our guests spend the night in the middle of Munich with the windows open in complete peace and start a new day refreshed.

But without our team, all this is just smoke and mirrors - that's why we are looking for personalities who stand together and have fun in the hotel business together! Let's go!

These are your tasks:

- You welcome and say goodbye to our guests and ensure a friendly and smooth check-in and check-out.
- During the entire stay you are the first contact person for our guests in all matters. In this way you will have a decisive influence on the corporate culture of our company.
- You will support our reservation department in accepting direct reservations and checking payment guarantees.
- With professionalism and empathy, you will teach our trainees how to work at the front office.

For this you bring along:

- A successfully completed hotel management training or
- Solid work experience at the front office of a hotel or in the reservations department of a hotel
- Good knowledge of the German (B2 level) and English language
- Service orientation, reliability and team spirit
- A well-groomed appearance
- An organized, structured and independent way of working

In return you get from us:

- A payment far above average
- A share of sales
- Flat hierarchies, short decision-making processes and a familiar working atmosphere
- Central location - only 5 minutes' walk to Munich main station.

Become a part of our team and get in touch with us!

We look forward to receiving your application including curriculum vitae & certificates.

